1) Approval of Minutes from Last Meeting- approved

2) Director’s Report and Discussion – 15 minutes
   • Next meeting – 16 April
   • Positions – EMRR, SPFI (denied), Coop Asst Leader.
     o EMRR-7 zoom interviews have been narrowed down to 2 virtual campus interviews.
     o SPFI denied-will try for a POP to fill this need. Could reapply for the position in the future.
     o COOP Assistant Leader- anticipating funding for this position to be approved in the next 2 weeks.
   • Full slate of summer courses
     o Enrollments are low currently, will keep advertising.
   • Lab closure forms
     o Fill them out and send to J. Koprowski.
   • Office use
     o There is extremely limited office use permitted. Check with J. Koprowski or SNRE Biz if you have questions about the guidelines.
   • American Degree Program through UA Global
     o International Students can take core courses and prerequisites for up to the first 2 years online before coming to attend in-person.
     o SNRE plan has been submitted, have not heard if our program moving forward yet. Even if our program isn’t adopted, other programs could use our gen eds in their programs.
   • Budget Updates
     o Budget scenarios for the UA include a reduction of students from 20-50%,
     o Various taskforces have been formed to increase revenue or save funds.
       ▪ Hiring slowdown
       ▪ Potential furloughs
       ▪ Potential for UA going fully online in Fall
       ▪ AIRES working groups
       ▪ BSGIST microcampuses- UA Global must decide if the program is marketable and if they will invest
   • Graduate Student funding
Grads hired on institutional dollars couldn’t move forward. Grad hires on sponsored funds can move forward. 

- Grad college fellowship funds have been cancelled.
- Unclear whether RC waivers will be cancelled.
- CALS TA funds for general education are still anticipated.
  - CALS First year PhD student funds may be cancelled.
  - CALS budget retreat May 8th, decisions about funding should be made at that time.
- Potential stipends for grad students teaching online.
- Ensuring faculty have solid funding plans for their students.

3) New Business – 60 min

- Plan to get on-line ASAP – what are the necessary steps?! 
  - Think Fall semester on-line
  - Think what we need to do to get there
  - Curriculum committee involvement
  - May retreat – all on-line
  - Suggestion: creating best practices and focus groups to standardize methods. Bart Cardon Academy putting CALS specific information together.
  - Is it better to record lectures and post them for students or host class live via zoom, solicit preferences from students.
  - Resources for all types of disability compliance and accessibility. Use Quality Matters standards.
  - Discussed hiring instructional designers in collaboration with UA Online and CALS
    - Compile what has worked and what doesn’t, different approaches for various types/levels of courses.

- Will students return? WUE and making connections
  - Natural Resources is now a part of the Western Undergraduate Exchange program and will begin marketing.

- Connecting with our current students ... we want them coming back!
  - Share ideas with J. Koprowski and K. Hughes.

- COVID-19 adaptation

- Emerging issues?
  - Additional IT support for online courses.
  - Suggested additional faculty meeting before the retreat.
  - How to adapt discussions to online courses- can integrate apps, voice thread or recording verbal critiques.