

POLICIES FOR FINAL ORAL EXAMINATIONS FOR DOCTORAL CANDIDATES

The University of Arizona
Graduate College
GRADUATE DEGREE CERTIFICATION

BALLOT

Procedures

There is no minimum time for the Final Oral Examination, but the examination may not exceed three hours.

All examiners must be present for the entire Final Oral Examination.

Prior to the Final Oral Examination, and in the absence of the student, the dissertation director and the examining committee must clearly establish procedures for the examination consistent with the policies and practices of the major department.

Evaluation of Performance

Full discussion of the candidate's performance is important before casting ballots.
Voting

There is only one official vote, by secret ballot. Straw ballots may be taken and are encouraged when consensus regarding performance is questionable.

All committee members must vote pass or fail.

An abstention marked or otherwise, is counted as a vote for failure.

In a three person committee all members must approve the dissertation. In a four or more member committee more than one negative result will result in a failed exam.

The dissertation director tallies the votes and informs the committee and the candidate of a pass or fail vote. Vote numbers are not revealed.

Dissertation

Revisions Requirements Dissertation director enters the committee's revisions requirements for approval of the dissertation on the **Dissertation Revisions Requirements** form and gives a copy to the candidate at the end of the examination.

Circle one only:

Pass

Fail

Abstain