1) Approval of Minutes from Last Meeting

2) Director’s Report and Discussion –10 minutes
   - Next meeting- May 14.
   - Positions – EMRR, Coop Asst Leader.
     - EMRR position waiver is still at the college level.
     - COOP position still moving forward but not advertised yet.
   - Full slate of summer courses- numbers increased about 15%.
   - SNRE Awards Ceremony on Zoom- May 6th
   - SNRE Advisory Board meeting- 2 hour zoom meeting
   - CALS Instructional Design Shop- anticipating 4 hires, one focused on videography.
     - Bootcamp for online course design, grad students can participate and receive a stipend
       for summer and fall to get classes converted to online format.
     - Developing undergraduate certificate in online course design (4 courses). Will try to
       develop grad level certificate as well.
   - Summer virtual field trips- hire students to collect footage that can be uses in online courses. Will
     also purchase equipment for the students.

3) New Business – 60 min
   - Re-opening campus- President Robbins has indicated campus will be open in the Fall. Anticipating
     plan for reopening soon.
     - Anticipating phased re-opening beginning mid-May
       - Might be able to travel in state for field work after May 15, UA motorpool vehicles
         should be available.
       - How to reopen labs and offices.
       - Second summer session online.
       - Antibody testing.
     - How to bring students back to campus
     - Instructional mission
       - More classes online, less in-person attendees, mini-mesters (could develop a mini-
         mester field course).
       - Faculty workload distribution.
       - Impacts on Professors of Practice.
     - Furlough FAQs continually updated and faculty concerns will be addressed.
     - College meeting with President and Provost in the next few weeks
       - Develop questions for the Q&A, populate question on google doc in advance
   - Finalize SNRE Faculty Retreat Topics – 7 May on Zoom 9am-2pm
     - Discussed draft agenda.
     - State of the dept, college and UA.
     - Program chair report on challenges.
     - Undergraduate education.
     - Graduate student/faculty contracts.
     - Conversion to online courses.

• Grad Student contracts
  o SNRE Grads discussed sample contract from Tree Ring contract, S. Washko shared feedback with the committee.
  o Key issues include product timelines, turnaround times, funding transparency, fieldwork expectations, funding for conferences, deliverables, level of advisor involvement in scholarship applications, data management, healthcare clarity, TAship requirements.
  o Envision living document.
  o Will review contracts currently in use in SNRE at Faculty Retreat